

FY 2017 Equipment Grant Addendum

Please read the following criteria for the FY2017 Equipment Grant award. If you agree and accept the new criteria, check the box and sign the addendum. The addendum must be returned by **December 15, 2017**.

1. The Equipment Grant will now be referred to as **FY 17** Equipment Assistance Grants.
2. The performance period for the equipment grant awards will end on September 30, 2019, and that all procurement and expenditures must be completed no later than September 30, 2019.
3. SFA must submit quarterly and annual progress activity reports on the following:
 - Progress made in obligating and expending funds;
 - Accomplishments and challenges in expenditure activities;
 - Impact of purchased equipment on the school food service operation;
 - Reason(s) for any unliquidated funds;
 - Potential return of equipment; and
 - Percentage of administrative costs expended as compared to the total amount allowable for administration costs.
4. Priority will be given in the following order:
 - a. Schools with 50% or higher free and reduced with no prior equipment grant award;
 - b. Schools with 50% or higher free and reduced with a prior grant award;
 - c. Schools below 50% free or reduced with no prior grant award;
 - d. Schools below 50% free or reduced with prior grant award.
5. Grants will be scored on a scale of 130 points.
 - Percentage free and reduced = up to 100 points
 - Expansion potential for meals served (10 points)
 - Justification found in Attachment C (20 points)

I agree to the criteria as outlined above. Please consider my application already on file with the Department of Education Office of School Nutrition.

Signature of Division Superintendent

Date

Typed Name of Division Superintendent