



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

P.O. BOX 2120

RICHMOND 23218-2120

SNP Memo #2015-16-07

TO: Directors, Supervisors, and Contact Persons
School Nutrition Programs

FROM: Catherine Digilio Grimes, MS, RDN, LDN, SNS
Director, Office of School Nutrition Programs

DATE: October 21, 2015

SUBJECT: Introduction of New Staff in the Office of School Nutrition Programs

We are pleased to introduce the following four staff members who have recently joined the Virginia Department of Education (DOE), Office of School Nutrition Programs (SNP):

Name	Assignment	E-mail Address	Phone
Dayana Bray, RD, LD	SNP Specialist Region 4	dayana.bray@doe.virginia.gov	804-371-4282
Thomas (Tom) Patrick	SNP Specialist Region 6	thomas.patrick@doe.virginia.gov	804-225-2081
Chantell Mahmood, MBA	SNP Financial Specialist	chantell.mahmood@doe.virginia.gov	804-225-3342
T. Sherri Dorsey, MPA	Grant Project Manager, VA 365 Project to End Childhood Hunger	sherri.dorsey@doe.virginia.gov	804-225-3968

These new staff members have diverse work experiences including school nutrition program (SNP) oversight at the State Agency level; SNP operations experience in large and small school divisions; backgrounds in nutrition and dietetics, social services, and finance; experience in the public health arena; experience working with various Virginia state agencies; and, in the private sector. Their collective experience and educational credentials make them valuable additions to the DOE-SNP team. We are excited to have their knowledge and skills at DOE.

As a reminder, the primary point of contact for all issues and questions related to the school nutrition programs is the SNP Specialist assigned to your region. All can be reached by telephone or e-mail; see the attached updated chart. If the assigned specialist is not in the office when you call, please leave a voice mail message, or send an e-mail. You will receive a response in a timely manner.

If you have a question that needs immediate assistance, call the main number for the Office of School Nutrition Programs, (804) 225-2074/2082 and the administrative support staff, India Liggon or Crystal Christmas will direct your call to an available staff member.

The goal of the Office of School Nutrition Programs is to provide the best possible service to school divisions. Working together, we can continue to lead the way to excellence!

CDG/idl

Attachment

c: Lynne Fellin, Associate Director
SNP Staff

**Virginia Department Of Education
School Nutrition Programs (SNP)
STAFF DIRECTORY**

(Telephone Numbers and E-mail Addresses Updated October, 2015)

POSITION	NAME	TELEPHONE NUMBER	E-MAIL ADDRESS
Director	Catherine Digilio Grimes	(804) 225-2074	catherine.digilio-grimes@doe.virginia.gov
Associate Director	Lynne A. Fellin	(804) 225-2717	Lynne.Fellin@doe.virginia.gov
Support Staff	India Liggon	(804) 225-2074	India.Liggon@doe.virginia.gov
Support Staff	Crystal Christmas	(804) 225-2082	Crystal.Christmas@doe.virginia.gov
VA 365 Grant Mgr.	T. Sherri Dorsey	(804) 225-3968	Sherri.Dorsey@doe.virginia.gov
	Richmond Office Fax	(804) 786-3117	
SNP SPECIALISTS			
Region 1	Denise Clark	(804) 786-7055	Denise.Clark@doe.virginia.gov
Region 2	Susie E. Wood	(804) 225-2695	Suzanne.Wood@doe.virginia.gov
Region 3	Suzie Kollaja	(804) 225-2662	Suzie.Kollaja@doe.virginia.gov
Region 4	Dayana Bray	(804) 371-4282	Dayana.Bray@doe.virginia.gov
Region 5	Karen J. Howard	(804) 371-2337	Karen.Howard@doe.virginia.gov
Region 6	Tom Patrick	(804) 225-2081	Thomas.Patrick@doe.virginia.gov
Region 7	VACANT		
Region 8 and RCCIs	Rasa Lakas	(804) 225-2433	Rasa.Lakas@doe.virginia.gov
Financial Specialist	Chantell Mahmood	(804) 225-3342	Chantell.Mahmood@doe.virginia.gov

ADDRESSES FOR DOE

DOE RICHMOND OFFICES		DOE SMYTH COUNTY OFFICE
<u>Mailing Address</u> Virginia Department of Education Office of School Nutrition Programs P. O. Box 2120 Richmond, VA 23218	<u>Physical Address:</u> Virginia Department of Education Office of School Nutrition Programs James Monroe Building 101 N. 14th Street – 21 st Floor Richmond, VA 23219	<u>Mailing Address:</u> Virginia Department of Education Smyth County Administration Building 121 Bagley Circle, Suite 425 Marion, VA 24354