



COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION

P.O. BOX 2120

RICHMOND 23218-2120

SNP Memo #2015-2016-06

TO: School Nutrition Program Directors, Supervisors, and Contact Persons

FROM: Catherine Digilio Grimes, MS, RDN, LDN, SNS
Director, Office of School Nutrition Programs *Catherine Digilio Grimes*

DATE: October 8, 2015

SUBJECT: Reminder of Deadline for 2015 National School Lunch Program (NSLP) Equipment Assistance Grant and Corrected Application

The deadline for applying for the 2015 National School Lunch Program (NSLP) Equipment Assistance Grant is **Friday, October 16, 2015 by 5:00 p.m.** [Superintendent's Memorandum #220-15](#) provides the details. Very few applications have been received as of today. All eligible school divisions are encouraged to apply for the funding.

Several divisions called informing us that some sections of the application that requires data to be entered are locked and unable to be completed. These issues have been corrected. A corrected application is attached and will be posted to the website. If you have already completed the application, there is no need to redo it on the corrected form.

As a reminder, the completed grant application must be submitted by the school division and not by the individual schools. No more than two items per site may be requested.

- The complete grant application must be submitted electronically to:
NSLPEquipmentGrant@doe.virginia.gov.
- The school division must name the application file according to the following format:
Division Number-Division Name-2015 Equipment Grant Application
For example: 001-Accomack-2015 Equipment Grant Application

The application certification page (Tab #4) with **original** signatures **MUST** be mailed and **received** at VDOE by **5 p.m. on Friday, October 16, 2015**. Postmarks will not be accepted.

If you have questions, contact the school nutrition specialist assigned to your division, the SNP associate director, or me at (804) 225-2074.

Attachment
CDG/idl