

FREQUENTLY USED TERMS

These are key terms used in describing the Virginia Department of Education's (VDOE's) system of general supervision responsibilities over the implementation of the *Individuals with Disabilities Education Act* (IDEA).

Monitoring – Means activities or actions conducted to determine the functioning of a program or services compared to what is required by a regulation or requirement for the purpose of accountability.

Focused monitoring – Means activities or actions conducted that directs attention to specific indicators of the Special Education State Performance Plan (SPP) and State Performance Report (SPR) or IDEA Part B specific requirements.

Targeted Assistance – Means specific activities directed by the state that are likely to bring the school division's performance to "meet or exceed" state targets.

Finding – Means a written conclusion that includes the citation of the regulation/requirement and a description of the quantitative and/or qualitative data supporting a decision of compliance or noncompliance with that regulation/requirement.

Correction of noncompliance – Means the State requires the school division to revise any noncompliant policies, procedures, and/or practices and the State verifies through follow-up review of data, other documentation and/or interviews that the noncompliant policies, and/or procedures have been revised and the noncompliance has been corrected. The VDOE notifies the school division in writing that the noncompliance is corrected. Timely correction occurs when noncompliance is corrected as soon as possible but no later than one year from the identification of noncompliance.

Enforcement Action – Means actions taken by the State education agency against an LEA that has not corrected noncompliance within one year from its identification and that are designed to promptly bring the LEA into compliance.