

**Virginia Department of Education
Office of Program Administration and Accountability
Title IV, Part A: Student Support and Academic Enrichment Grant**

Frequently Asked Questions

1. What percentage of funds can be used for technology infrastructure?

No more than 15 percent of funds for activities to support the effective use of technology may be used for purchasing technology infrastructure as described in Section 4109(a)(2)(B), which includes technology infrastructure purchased for the activities under Section 4109(a)(4)(A). To clarify, LEAs or consortiums of LEAs may not spend more than 15 percent of funding in this content area, regardless of their total grant award, on the following:

- Devices;
- Equipment;
- Software applications;
- Platforms;
- Digital instructional resources; and/or
- Other one-time IT purchases. (ESEA section 4109(b)).

See pages 32 and 37 of the [Non-regulatory Guidance on Student Support and Academic Enrichment Grants](#).

2. Is there a cap for administrative funds for SSAE at the local level?

Yes, the LEA has the authority to reserve up to two percent of its allocation for such costs as authorized under ESEA section 4105(c). The LEA's application should describe any proposed uses of funds for the direct administrative costs of carrying out the LEA's program responsibilities.

See page 12 of the [Non-regulatory Guidance on Student Support and Academic Enrichment Grants](#).

3. Explain the supplement not supplant requirement as it relates to the SSAE grant program.

SSAE program funds may be used only to supplement, and not supplant, non-federal funds that would otherwise be available for activities authorized under the SSAE program (Section 4110). This means that, in general, LEAs may not use SSAE program funds for the cost of activities in the three SSAE program content areas – well-rounded education, safe and healthy students, and technology – if the cost of those activities would have otherwise been paid with state or local funds in the absence of the SSAE program funds.

See pages 8 and 14 of the [Non-regulatory Guidance on Student Support and Academic Enrichment Grants](#).

4. Do schools follow the same rule for distribution of funds as LEAs or consortiums of LEAs that receive at least \$30,000?

LEAs or consortiums of LEAs that receive grant awards of at least \$30,000 must use:

- At least 20 percent of funds for activities to support well-rounded educational opportunities (ESEA section 4107);
- At least 20 percent of funds for activities to support safe and healthy students (ESEA section 4108); and
- A portion of funds for activities to support effective use of technology (ESEA section 4109).

This rule applies to the overall grant amount for the LEA, and not to individual schools.

See pages 6, 7 and 15 of the [Non-regulatory Guidance on Student Support and Academic Enrichment Grants](#).

5. What is the process for transferring Title IV, Part A, funds?

Under ESSA, divisions may transfer funds *from* Title IV, Part A, *into*: Title I, Part A; Title I, Part C; Title I, Part D; Title II, Part A; Title III, Part A; or Title V, Part B. Divisions may also transfer funds *from* Title II, Part A, *into* Title IV, Part A.

To transfer funds from Title IV, Part A, into another program, divisions should follow the steps below:

- Conduct meaningful consultation for equitable services with private school officials.
- Complete and submit to the Title IV, Part A, program specialist the LEA Funds Transfer Request Form that is posted in the transferability section of the [ESEA Applications](#) webpage.
- Complete transferability information on the Title IV, Part A, application. NOTE: Divisions that will transfer all of their funds *from* Title IV, Part A, *into* another program should only complete the division information on page 1 and the allocation information on page 2 of the Title IV, Part A, program application prior to submitting the application in OMEGA.
- Complete transferability information on the application for the program(s) *into* which Title IV, Part A, funds will be transferred.

6. Do the rules of the program receiving the transferred funds apply?

Yes. Once funds are transferred into another federal program, the rules of the program receiving the transferred funds apply.

7. How does transferring funds impact private school allocations in both Title IV, Part A, and also the receiving federal program?

If an LEA chooses to transfer 100 percent of its Title IV, Part A, funds to other programs, it may not provide equitable services under Title IV, Part A. Title IV, Part A, funds may not be retained solely for the purpose of providing equitable services. LEAs must calculate equitable service shares based on the total amount of funds available under a program *after* a transfer.

8. What is the consultation process with private schools if the LEA plans to transfer all of the Title IV, Part A, funds into another program or programs?

An LEA must engage in timely and meaningful consultation with the appropriate private school officials ***prior to any transfer***, but the LEA ultimately has authority regarding any transfer of funds. Although an LEA is not required to obtain agreement from private school officials prior to a transfer of funds, the goal of consultation is agreement (ESEA section 8501(c)(1)). LEAs are encouraged to consider the views of private school officials prior to making decisions regarding transfers. The LEA should keep an affirmation of consultation, signed by private school officials, on file.

9. Will Title IV, Part A, be funded in 2018-2019?

Congress passed a Continuing Resolution in September that included continued funding for Title IV and other ESSA programs through December 8, 2017. A final Fiscal Year 2018 budget is expected in December.

Additional information about the SSAE program, including a recorded overview of program requirements, use of funds, legislation, and non-regulatory guidance may be accessed on the [Title IV, Part A, webpage](#).