

Virginia Board of Education Agenda Item



Agenda Item: J

Date: June 25, 2015

Title	First Review of Nominations to Fill Vacancies on Board of Education Advisory Committees		
Presenter	Mrs. Melissa L. Luchau, Director for Board Relations		
E-mail	Melissa.Luchau@doe.virginia.gov	Phone	804-225-2924

Purpose of Presentation:

Review/action required by Board of Education bylaws.

Previous Review or Action:

No previous review or action.

Action Requested:

Final review: Action requested at this meeting.

Alignment with Board of Education Goals: Please indicate (X) all that apply:

	Goal 1: Accountability for Student Learning
	Goal 2: Rigorous Standards to Promote College and Career Readiness
	Goal 3: Expanded Opportunities to Learn
	Goal 4: Nurturing Young Learners
	Goal 5: Highly Qualified and Effective Educators
	Goal 6: Sound Policies for Student Success
	Goal 7: Safe and Secure Schools
X	Other Priority or Initiative. Specify: Board of Education Advisory Committees

Background Information and Statutory Authority:

Article Nine, Section 2 of the Board of Education’s bylaws states the following:

Section 2. Advisory Committees. Advisory committees may be created by the Board for special purposes to include, but not be limited to, federal and state-mandated committees. An advisory committee shall be composed of persons who represent the views and interests of the general public and who are known to be qualified to perform their duties. Personnel of the Department of Education may be appointed to the committee, as members or as consultants. Unless otherwise prescribed by state or federal law or regulations, all appointments to an advisory committee shall be made by the Board upon the recommendations of the Superintendent of Public Instruction. . . .

The Board of Education’s bylaws also specify the membership and term of service in Article Sixteen, Section 3 and 4, as follows:

Section 3. Membership. The Board shall determine the number of members to serve on an advisory committee, and shall appoint the members of the committee, as specified in Board bylaws under Article Nine, Section 2, except as provided by state or federal law or regulation. Nominations for all vacant positions will be solicited as widely as practicable and on forms provided by the Department of Education. . . .

Section 4. Term of Service. Appointments to an advisory committee shall be for a term of three years. Members of an advisory committee may be appointed to a second consecutive three-year term, but shall not be eligible to serve for more than six consecutive years...A member filling the unexpired term of a member who resigned from the committee may be appointed to another consecutive three-year term. . . .

The Board of Education has five advisory committees:
ABTEL – Advisory Board on Teacher Education and Licensure
VACEG – Virginia Advisory Committee for the Education of the Gifted
SSEAC – State Special Education Advisory Committee
Advisory Committee on Adult Education & Literacy
Advisory Committee for Career & Technical Education

Summary of Important Issues:

The Board’s advisory committees have vacancies for three-year terms. Some of the Board's advisory committees require specific categories of expertise or geographic representation pursuant to state or federal law or regulation. For all committees, the Board of Education seeks to have geographic representation among the appointees.

Superintendent’s Memorandum 079-15 dated April 3, 2015 (Attachment A), announced the call for nominations to fill the current advisory committee vacancies. Superintendent’s Memo 130-15 dated May 15, 2015 (Attachment B), extended the nomination period to June 5, 2015.

Following the close of the nomination period, the nominations were reviewed by Virginia Department of Education staff. Persons recommended for appointment or reappointment are selected based upon qualifications and on the required categories for membership (if applicable).

The terms will begin July 2015 and end June 2018 unless otherwise noted. The list of nominees recommended for appointment and reappointment are as follows:

State Special Education Advisory Committee

Dr. Lisa Floyd, Deputy Director of Education, Virginia Department of Juvenile Justice
Representing: State Agency

Damon J. Garrison, Physical Education Teacher, Accomack County Public Schools; Parent
Representing: Parents, Region 2

Alison MacArthur, Teacher, James Wood Middle School, Frederick County Public Schools
Representing: Special Education Teachers
(Reappointment)

Tashue Mason, Parent
Representing: Parents, Region 8

Lisa Richard, Parent Resource Coordinator, Bristol Public Schools; Parent
Representing: Parents, Region 7

Joan Sumner, Co-Chair Northumberland SEAC; Parent
Representing: Parents, Region 3

Jacquie Wilson, Parent
Representing: Parents, Region 5
(Reappointment)

Virginia Advisory Committee for Career and Technical Education

Tomeka Dowling, Assistant Professor, Bon Secours Memorial College of Nursing

Alecia Hamm, Teacher, Emergency Medical Technician Program, Madison County Public Schools

Drexel N. Harris, Educational Institutions Strategic Programs Project Director, Dominion Resources

S. Stewart Harris, Jr., Advanced Integrated Manufacturing Program Coordinator, Thomas Nelson Community College

Pamela V. Heath, Superintendent, Martinsville City Public Schools

Suzanne Mallory-Parker, Associate Director of Education, Richmond CenterStage

Suzanne R. Robinson, MSN, RN, Education Coordinator, Chippenham and Johnston-Willis Hospitals

Virginia Advisory Committee for the Education of the Gifted

Sandra C. Cole, Retired Gifted Education Supervisor and Teacher, Buchanan County Public Schools
(Reappointment)

George Fohl, Jr., Science Teacher, Chesterfield County Public Schools

Patricia A. Griffin, Specialist, Gifted Education, Henrico County Public Schools (Reappointment)

Sarah Haywood, Gifted Education Coordinator, York County Public Schools

Laura C. Kelly, Supervisor of Gifted and Advanced Programs and RtI, Roanoke City Public Schools

Kirsten Maloney, Education Specialist, Advance Academic Programs, Fairfax County Public Schools

Valerie S. Tuck, Senior Coordinator for Academic Rigor, Norfolk Public Schools

Dornswalo Wilkins-McCorey, Gifted Instructional Specialist, Virginia Beach Public Schools

Advisory Board on Teacher Education and Licensure

Jeffrey Pennington, Teacher, Floyd County High School
Representing: Classroom Teacher (Secondary)

Dr. Diane Simon, Senior Associate Dean for Student Affairs, School of Education, Virginia Commonwealth University
Representing: Higher Education (Public)

Cheryl Sprouse, Teacher, Bedford Middle School
Representing: Classroom Teacher (Middle)
(Reappointment)

Dr. Patricia Stohr-Hunt, Director of Teacher Education and Chair of Education, University of Richmond
Representing: Higher Education (Private)
*To fill unexpired term: 7/1/2013 – 6/30/2016

Joseph Whitmore, Teacher, St. Bridget School, Catholic Diocese of Richmond
Representing: Nonpublic School

Advisory Committee on Adult Education and Literacy

Maurice G. Oliver, Technology Implementation Specialist, Virginia Adult Learning Resource Center
(Reappointment)

Ellen Moore Osborne, Executive Director of Literacy Volunteers of Charlottesville / Albemarle

Katharine Parrish, Program Manager, Waynesboro City Public Schools (Reappointment)

Sharon W. Renner, Region 22, Adult Education Regional Specialist

Bruce Sobczak, Director of Workforce Development, Commonwealth Center for Advanced Manufacturing

Impact on Fiscal and Human Resources:

The operating expenses and other costs associated with the meetings and functions of the Board of Education's advisory committees are provided through the Department of Education's operating funds.

Where applicable, federal funds are provided to support the expenses and the work of an advisory committee.

Timetable for Further Review/Action:

Following the Board of Education's action, the Department of Education staff will notify all applicants of the status of their nomination.

Superintendent's Recommendation:

The Superintendent of Public Instruction recommends that the Board of Education waive first review and approve the recommended nominees to fill vacancies on its advisory committees.

Rationale for Action:

Pursuant to the Board's bylaws, all appointments to an advisory committee shall be made by the Board upon the recommendations of the Superintendent of Public Instruction. The nominees recommended for appointment and reappointment meet the qualifications for the positions sought, represent specific expertise valuable to the committee, and represent diverse geographical regions.

April 3, 2015

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Call for Nominations for Board of Education Advisory Committees: 2015-2018 Term

The Virginia Board of Education is seeking nominees to serve a three-year term on advisory committees appointed by the Board.

The Board of Education currently has five advisory committees. Please note that for some of the advisory committees, specific categories of expertise or geographic representation are required by state or federal law or regulation. For all committees, the Board of Education seeks to have geographic representation among the appointees. Incumbents may be reappointed to a second full term.

The advisory committees and the current vacancies are listed below. The terms will begin in July 2015 and end in June 2018 unless otherwise noted.

Advisory Board of Teacher Education and Licensure

Four Vacancies – Nominees are being sought in the following categories:

1. Virginia Accredited Nonpublic School Classroom Teacher
2. Secondary Classroom Teacher in a Virginia Public School [preference given to Region 6]
3. Faculty Member in a Teacher Preparation Program, Who May Represent the Arts and Sciences, in a Public Regionally Accredited Virginia Institution of Higher Education [preference given to Regions 1, 2, 3, 4, 6, 7, or 8]
4. Faculty Member in a Teacher Preparation Program, Who May Represent the Arts and Sciences, in a Private Regionally Accredited Virginia Institution of Higher Education [preference given to Regions 1, 2, 3, 4, 6, 7, or 8] to fill an unexpired term – July 1, 2014 to June 30, 2016

State Special Education Advisory Committee

Five Vacancies – Nominees are being sought in the following categories:

1. A representative of another state agency involved in the financing or delivery of related services to children with disabilities
2. Parent representative, Region 2
3. Parent representative, Region 3
4. Parent representative, Region 7

5. Parent representative, Region 8

(Parent representatives on the SSEAC must be parents of children with disabilities within the ages of birth through 26 during their terms of appointment.)

Advisory Committee on Adult Education and Literacy

Four Vacancies – Nominees are being sought in the following categories:

1. A representative of business/industry
2. A representative of one of the following: Virginia Community College System, Virginia Employment Commission, or Virginia Department for Aging and Rehabilitative Services
3. A regional Adult Education Program Manager
4. An Adult Education Regional Specialist (note: this vacancy is to fill an unexpired term: July 1, 2014 – June 30, 2017)

Virginia Career and Technical Education Advisory Committee

Six Vacancies – Nominees are especially sought for representation in the following career sectors: Architecture and Construction; Arts, Audio/Visual Technology and Communications; Health and Medical Sciences; Hospitality and Tourism; Advanced Manufacturing – Energy Industry; and Transportation, Distribution and Logistics.

Priority consideration will be given to representation from Regions 6, 7, and 8.

Virginia Advisory Committee for the Education of the Gifted

Five Vacancies – Nominees are especially sought for representation as gifted coordinators.

Division superintendents and other individuals and organizations are invited to recommend nominees to fill current vacancies for each advisory committee as noted above. Persons are also welcome to nominate themselves. Nominee submissions will be reviewed, and a slate of recommended members will be submitted to the Board of Education in May 2015.

Article nine, Section 2, of the Bylaws of the Virginia Board of Education adopted in September 2004, states that advisory committees shall be composed of persons who represent the views and interests of the general public and who are known to be qualified to perform their duties. Personnel of the Department of Education may be appointed to the committee, as members or as consultants. Unless otherwise prescribed by state or federal law or regulations, all appointments to an advisory committee shall be made by the Board upon the recommendations of the Superintendent of Public Instruction.

Article sixteen, Section 4, of the bylaws goes on to state that appointments to an advisory committee shall be for a term of three years. Members of an advisory committee may be appointed to a second consecutive three-year term, but shall not be eligible to serve for more than six consecutive years.

Nominations may be made by completing the attached recommendation form. Please send the completed form to Interim Director for Board Relations, H. Douglas Cox, P. O. Box 2120, Richmond, VA 23218-2120. Nominations may also be submitted by e-mail at doug.cox@doe.virginia.gov.

All nominations must be received by Friday, April 24, 2015.

Questions regarding the Board of Education's advisory committees or activities may be addressed to H. Douglas Cox by e-mail at doug.cox@doe.virginia.gov or by phone at (804) 225-2924.

SRS/HDC/mfm

Links:

- [Virginia School Division Regions map](#) (PDF)

Attachment:

- A. [Nomination Form for Virginia Board of Education Advisory Committees](#) (Word)

Superintendent's Memo #130-15

May 15, 2015

TO: Division Superintendents

FROM: Steven R. Staples, Superintendent of Public Instruction

SUBJECT: Deadline Extended - Call for Nominations for Board of Education's Advisory Committees 2015-2018 Term: State Special Education Advisory Committee; Advisory Committee for Career & Technical Education; and Advisory Committee on Adult Education & Literacy

The Virginia Board of Education is seeking nominees to serve on its State Special Education Advisory Committee, Advisory Committee for Career & Technical Education, and Advisory Committee on Adult Education & Literacy. A previous call for nominations was announced in [Superintendent's Memo #079-15](#), April 3, 2015. The deadline for nominations to serve on the three committees noted in this memo has been extended to June 5, 2015.

The advisory committees and current vacancies are listed below. The terms will begin in July 2015 and end in June 2018 unless otherwise noted.

State Special Education Advisory Committee

Five Vacancies – Nominees are being sought in the following categories:

1. A representative of another state agency involved in the financing or delivery of related services to children with disabilities
2. Parent representative, Region 2
3. Parent representative, Region 3
4. Parent representative, Region 7
5. Parent representative, Region 8

(Parent representatives on the SSEAC must be parents of children with disabilities who are within the ages of birth through 26 during their terms of appointment.)

Advisory Committee for Career & Technical Education

Six Vacancies – Nominees are especially sought for representation in the following career sectors: Architecture and Construction; Arts, Audio/Visual Technology and Communications; Health and Medical Sciences; Hospitality and Tourism; Advanced Manufacturing – Energy Industry; and Transportation, Distribution and Logistics.

Priority consideration will be given to representation from Regions 6, 7, and 8.

Advisory Committee on Adult Education & Literacy

Five vacancies – Nominees are being sought in the following categories:

1. A representative of business/industry

2. One representative each from two of the three following agencies: Virginia Community College System; Virginia Employment Commission; or Virginia Department for Aging and Rehabilitative Services
3. An Adult Education Regional Specialist (note: this vacancy is to fill an unexpired term of July 1, 2014 - June 30, 2017)
4. A representative from a Community Based Literacy Organization

Geographical regions noted above are based on the Department of Education Superintendent's Regions as shown on the following map:

http://www.doe.virginia.gov/directories/va_region_map.pdf

Superintendents and other individuals and organizations are invited to recommend nominees to fill current vacancies as noted above. Persons are also welcome to nominate themselves.

Article nine, Section 2, of the *Bylaws of the Virginia Board of Education* adopted in September 2004, states that advisory committees shall be composed of persons who represent the views and interests of the general public and who are known to be qualified to perform their duties. Personnel of the Department of Education may be appointed to the committee, as members or as consultants. Unless otherwise prescribed by state or federal law or regulations, all appointments to an advisory committee shall be made by the Board upon the recommendations of the Superintendent of Public Instruction.

Article sixteen, Section 4, of the bylaws also states that appointments to an advisory committee shall be for a term of three years. Members of an advisory committee may be appointed to a second consecutive three-year term, but shall not be eligible to serve for more than six consecutive years.

Nominations may be made by completing the attached recommendation form. Please send the completed form to Board Relations Director Melissa Luchau, P. O. Box 2120, Richmond, VA 23218-2120. Nominations may also be submitted by e-mail at Melissa.Luchau@doe.virginia.gov.

All nominations must be received by Friday, June 5, 2015.

Questions regarding the Board of Education's advisory committees or activities may be addressed to Melissa Luchau by e-mail at Melissa.Luchau@doe.virginia.gov or by phone at (804) 225-2924.

SRS/MLL/mfm

Attachment:

- A. [Nomination Form for Virginia Board of Education's Advisory Committees](#) (Word)