

# Board of Education Agenda Item

Item: \_\_\_\_\_ H. \_\_\_\_\_

Date: January 15, 2009

**Topic:** First Review of a Request for Approval to Appoint a Part-Time Superintendent for Colonial Beach Public Schools

**Presenters:** Ms. Anne Wescott, Assistant Superintendent for Policy and Communication  
Mr. Timothy J. Trivett, Chairman, Colonial Beach School Board  
Mr. Robert Luttrell, Interim Superintendent, Colonial Beach Public Schools

**Telephone Number:** (804) 225-2403

**E-Mail Address:** Anne.Wescott@doe.virginia.gov

## Origin:

Topic presented for information only (no board action required)

Board review required by  
 State or federal law or regulation  
 Board of Education regulation  
 Other: \_\_\_\_\_

Action requested at this meeting

Action requested at future meeting: \_\_\_\_\_

## Previous Review/Action:

No previous board review/action  
 Previous review/action  
date \_\_\_\_\_  
action \_\_\_\_\_

**Background Information:** The Colonial Beach School Board requests approval to employ a part-time superintendent, pursuant to § 22.1-62 of the *Code of Virginia*, in order to meet budget reductions while reducing disruption to instructional programs.

**Summary of Major Elements:** The Colonial Beach School Board's request, for a part-time superintendent, is permitted by § 22.1-62 of the *Code of Virginia*, subject to the approval of the Board of Education.

§ [22.1-62](#). Appointment of same person by two or more school divisions; approval of part-time superintendent by State Board.

A. Any two or more school divisions may appoint the same person to be division superintendent.

B. No person may be employed as a part-time division superintendent without the approval of the Board of Education.

Colonial Beach is a small town in Westmoreland County. The town has limited economic resources. The number of students enrolled in Colonial Beach Public Schools is 576 (fall membership for school year 2008-2009). The composite index is .4154.

Both Colonial Beach Elementary School and Colonial Beach High School made Adequate Yearly Progress (AYP) this year, but did not make AYP last year. The division did not make AYP this year. Colonial Beach Elementary School is Fully Accredited this year, but was Accredited with Warning in Mathematics for the prior two years. Colonial Beach High School has been Fully Accredited for the past three years.

Neither the town nor the county is interested in pursuing consolidation. The school division has considered a number of options to reduce costs while not adversely affecting classroom instruction, such as changing bus routes and not filling vacant supervisory positions. The Colonial Beach School Board proposes a part-time superintendent because it would have the least negative impact on instruction, in view of current and expected budget reductions.

**Superintendent's Recommendation:** The Superintendent of Public Instruction recommends that the Board of Education waive first review and approve the request from the Colonial Beach School Board for a part-time superintendent, pursuant to §.22.1-62 of the *Code of Virginia*.

**Impact on Resources:** Approval of this request will enable Colonial Beach County Public Schools to use the savings to reduce further cuts that would directly affect classroom instruction. The impact on resources at the state level is negligible.

**Timetable for Further Review/Action:** Upon approval by the Board of Education, Department of Education staff will notify the School Board Chairman and the Interim Superintendent of Colonial Beach Public Schools so that the appropriate administrative action can be taken by the school board.

# COLONIAL BEACH PUBLIC SCHOOLS



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Superintendent  
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**Timothy Trivett  
Chairman  
Colonial Beach School Board**

Dr. Mark Emblidge, President  
Board of Education  
PO Box 2120  
Richmond, VA 23218-2120

Dec. 19, 2008

Dear Dr. Emblidge:

The Colonial Beach School Board on December 8, 2008 unanimously approved to contact the State Board of Education and ask to be placed on your January 15, 2009 agenda. The board also authorized the chairman to write a formal request asking that the requirement to hire a full-time superintendent be waived for the Town of Colonial Beach.

Colonial Beach is a small, rural school division that serves less than 600 students with an instructional staff of approximately 50 teachers and a composite index of .4154. The small number of personnel and our high dependence on state funding are a grave concern for both the town council and the school board as to how we will be able to address pending budget constraints. Conversations with the county and town indicate a huge reluctance by either party to consider consolidation.

A positive response to this request would at least grant the school board some flexibility in dealing with what appears to be extraordinary budget woes and allow them to make decisions that are in the best interest of the students and the division.

Thank you for your kind consideration of this matter.

Sincerely,

  
Timothy J. Trivett, Chairman  
Colonial Beach School Board

Cc: Dr. Pat Wright  
Ms. Anne Wescott