

# Board of Education Agenda Item

Item: \_\_\_\_\_ H. \_\_\_\_\_

Date: September 25, 2008

**Topic:** Final Review of Proposed Board of Education Meeting Dates for the 2009 Calendar Year

**Presenter:** Dr. Margaret N. Roberts, Executive Assistant to the Board of Education

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**Origin:**

Topic presented for information only (no board action required)

Board review required by  
 State or federal law or regulation  
 Board of Education regulation  
 Other: Board of Education Bylaws

Action requested at this meeting

Action requested at future meeting:

**Previous Review/Action:**

No previous board review/action

Previous review/action: First Review of Proposed Meeting Dates  
date: July 24, 2008  
action: Received proposed dates for first review

**Background Information:** Section 2 of Article Three of the Bylaws of the Board of Education states the following:

Section 2. Regular Meetings. Prior to and no later than the annual meeting (February), the Board shall adopt a tentative schedule for regular meetings for the applicable calendar year. Such schedule shall be subject to the change, alteration or adjustment by the President as he or she deems appropriate, to accommodate the operation of the Board as is necessary.

**Summary of Major Elements:** In recent years, the Board of Education has met monthly except for the months of August and December. Meetings are typically held on the fourth Thursday of the month, although this is not a requirement. Exceptions are the January meeting which is held early in the month to coincide with the opening of the General Assembly session, and the November meeting, which is scheduled to avoid meeting during Thanksgiving week. The April meeting is typically a two- or three-day planning session. Meetings are scheduled to avoid major religious or secular holidays.

In addition to the regular, monthly business meetings, the President may call special meetings of the full Board of Education and its committees, as deemed necessary. Unless otherwise announced by the President, all Board of Education meetings will be held in the Jefferson Conference Room on the 22<sup>nd</sup> floor of the James Monroe Building, 101 North 14<sup>th</sup> Street, Richmond, Virginia 23219.

The proposed meeting dates for 2009 are as follows:

Thursday, January 15, 2009  
Thursday, February 19, 2009  
Thursday, March 26, 2009  
Wednesday-Thursday, April 22-23, 2009  
Thursday, May 28, 2009  
Thursday, June 25, 2009  
Thursday, July 23, 2009  
Thursday, September 24, 2009  
Thursday, October 22, 2009  
Tuesday, November 17, 2009

**Superintendent's Recommendation:** The Superintendent of Public Instruction recommends that the Board of Education adopt the list of meeting dates for 2009.

**Impact on Resources:** Funding to support the expenses related to the meetings of the Board of Education are provided from the Department of Education's general operating budget, which is appropriated by the General Assembly.

**Timetable for Further Review/Action:** Following adoption, the dates will be widely disseminated and posted on the appropriate Web sites.

**ATTACHMENT:**

**BOARD OF EDUCATION  
FINAL REVIEW OF MEETING DATES  
2009 CALENDAR YEAR**

Thursday, January 15, 2009

Thursday, February 19, 2009

Thursday, March 26, 2009

Wednesday-Thursday, April 22-23, 2009

Thursday, May 28, 2009

Thursday, June 25, 2009

Thursday, July 23, 2009

Thursday, September 24, 2009

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