

**ADVISORY BOARD ON TEACHER EDUCATION
AND LICENSURE (ABTEL) MEETING**

MINUTES

Meeting Date and Location: September 15, 2008
DoubleTree Hotel – Richmond Airport
Richmond, Virginia

ABTEL Members Present:

Debra Abadie	Jaim L. Foster	Lawrence W. Lenz
Jeffrey A. Arco	Dr. William H. Graves, III	Susan K. Shoap
Rene Massey Ashjian	Dr. Carole C. Grove	Angela Turley
Cynthia D. Baird	Charlotte B. Hayer	Ann Y. Williams
Susan E. Bridges	Dr. Betty E. Hobbs	Dr. Phillip L. Worrell
Tracey L. Dingus	Valeria C. Porter	

ABTEL Members Absent: Diane Bialkowski
Dawn Rees-Blakeman

Board of Education Liaison: Dr. Ella P. Ward

Ex-Officio Member: Dr. Gary Krapf
State Council of Higher Education for Virginia

Rebecca Waters for Bill Hightower
Virginia Community College System

Patty S. Pitts
Virginia Department of Education

Department of Education Staff: Dr. JoAnne Y. Carver
Dr. James W. Lanham

Guests: Betty Lambdin, Virginia Education Association
Dr. Jackie McDonough, Virginia Commonwealth
University
Dr. Diane Simon, Virginia Commonwealth University

ORIENTATION FOR NEW ABTEL MEMBERS

Dr. JoAnne Y. Carver, director of teacher education, and Dr. James W. Lanham, director of teacher licensure, Division of Teacher Education and Licensure, conducted an orientation session for new ABTEL members. The following new members participated in the session: Debra Abadie, Susan E. Bridges, Jaim L. Foster, Charlotte B. Hayer, and Lawrence W. Lenz.

FULL BOARD CONVENES

- **Opening Remarks and Welcome**

Dr. William H. Graves, Chair of the Teacher Education Committee of the Advisory Board on Teacher Education and Licensure (ABTEL), called the meeting to order at 9:00 a.m. and welcomed members and guests. Dr. Graves introduced Dr. Ella P. Ward, Board of Education liaison to ABTEL; Mrs. Patty S. Pitts, assistant superintendent for teacher education and licensure; Dr. JoAnne Y. Carver, director of teacher education; Dr. James W. Lanham, director of teacher licensure; Ms. Rebecca Waters, representing Mr. Bill Hightower from the Virginia Community College System; and Dr. Gary Krapf, Senior Associate for Academic Affairs/Gear Up Project Director, State Council of Higher Education for Virginia.

- **Introduction of New and Returning ABTEL Members**

New and returning ABTEL members introduced themselves to the Advisory Board.

- **Approval of Agenda**

Ann Williams made a motion to approve the agenda as presented. Angela Turley seconded the motion, and the motion was unanimously approved.

- **Approval of Minutes**

Tracey Dingus made a motion to approve the minutes of the April 21, 2008, Advisory Board meeting. Susan Shoap seconded the motion, and the motion was approved unanimously.

- **Public Comment**

No individuals asked to speak during the public comment period.

Election of Officers

Dr. Graves called for nominations for chair of ABTEL. Dr. Carol Grove nominated Cynthia Baird. Valeria Porter nominated Tracey Dingus. Angela Turley made a motion to close the nominations for chair of ABTEL. Jaim Foster seconded the motion, and the motion was approved unanimously. By vote of 10 to 6 with one abstention, Tracey Dingus was elected chair of ABTEL.

Tracey Dingus thanked the Advisory Board members for their support and assumed the gavel as chair of ABTEL.

Tracey Dingus called for nominations for vice-chair of ABTEL. Dr. Carol Grove nominated Cynthia Baird. Ann Williams made a motion to close the nominations for vice-chair of ABTEL. Susan Shoap seconded the motion, and the motion was approved unanimously. Cynthia Baird was elected vice-chair of ABTEL by unanimous vote.

Tracey Dingus called for nominations for the member-at-large to serve on the Executive Committee of ABTEL. Dr. Phillip Worrell nominated Dr. Betty Hobbs. Jaim Foster nominated Angela Turley. Dr. William Graves moved to close the nominations for member-at-large. Debra Abadie seconded the motion and the motion was approved unanimously. By a vote of 9 to 4 with 3 abstentions, Dr. Betty Hobbs was elected member-at-large to serve on the Executive Committee of ABTEL.

- **Review and Approval of 2008-2009 Meeting Dates**

The following meeting dates for the remainder of the year were presented:

Monday, November 17, 2008
Monday, January 26, 2009
Monday, March 16, 2009
Monday, April 20, 2009

Dr. Bill Graves made a motion to approve the ABTEL meeting dates for 2008-2009. Dr. Betty Hobbs seconded the motion, and the motion was approved unanimously.

PRESENTATIONS TO THE FULL BOARD

Mrs. Patty S. Pitts, assistant superintendent for teacher education and licensure, updated the Advisory Board on a variety of topics and activities from the division.

Over the past several months, a number of 2008 Informational Superintendent's Memos relating to licensure and employment issues were distributed. Mrs. Pitts reviewed the following:

Superintendent's Memo 144 – Amendments to the *Code of Virginia* Permitting the Board of Education to Extend a Provisional License for a Teacher who is Activated or Deployed for Military Service;

Superintendent's Memo 145 – Amendments to the *Code of Virginia* Regarding the Freedom of Information Act (FOIA) and an Active Investigation Conducted by or for the Board of Education Related to the Denial, Suspension, or Revocation of License;

Superintendent's Memo No. 148 – Reporting Convictions of Licensed Teachers for Certain Offenses and Founded Cases of Child Abuse and Neglect – Legislation to go into effect July 1, 2008;

Superintendent's Memo No. 149 – Reporting Founded Cases of Physical and Sexual Abuse by Licensed Teachers – Legislation to go into effect July 1, 2008, and a related Superintendent's email sent July 15, 2000; and

Superintendent's Memo 151 – Requirements for the Licensing of Instructional Personnel and Employing Substitute Teachers.

Mrs. Pitts also reviewed Superintendent's Memo 43 that was issued on February 23, 2007. This memorandum dealt in part with the change in the methodology used to determine a teacher's highly qualified status and the limitations of the use of HOUSS (High Objective Uniform State Standard of Evaluation) effective July 1, 2008.

Mrs. Pitts reviewed information on Critical Shortage Teaching Endorsement Areas in Virginia for 2008-2009. Several ABTEL members requested additional information regarding teacher supply and demand, teacher turnover, and related data that will be provided at the November 17, 2008, meeting.

Mrs. Pitts reviewed the Cycle of the Review and Approval of Education Programs in Virginia. Partnership agreements for all endorsement programs in all approved teacher education programs were due to the Department of Education on July 15, 2008, and 100 percent of the programs reported partnerships as required. A CD with partnership information was distributed to all ABTEL members. All matrices for endorsement programs are due to the Department of Education by December 31, 2008. The first biennial testing data from programs is due by June 30, 2009. By December 31, 2009, each program will receive a rating based on this data: approved, approved with

stipulations, or approval denied.

Mrs. Pitts reported that the TEAC (Teacher Education Accreditation Council) Partnership Agreement had been signed.

Mrs. Pitts reported that ABTEL's recommendations to the Board of Education regarding program approval from the June 19, 2008, meeting were accepted and approved.

RECESS

The Advisory Board took recess to allow the newly-elected chair to consult with members regarding the appointment of standing committee chairs.

FULL BOARD RECONVENES

- **Appointment of Chairs to the Teacher Education Committee and the Teacher Licensure Committee**

Tracy Dingus appointed Dr. William H. Graves as chair of the Teacher Education Committee and Jeffrey A. Arco as chair of the Teacher Licensure Committee.

STANDING COMMITTEE MEETINGS

The Teacher Education Committee and the Teacher Licensure Committee convened.

FULL BOARD

The full Board reconvened.

REPORTS FROM THE STANDING COMMITTEES

Teacher Education Committee Report

Dr. William Graves presented the report and recommendations of the Teacher Education Committee.

Agenda Item 1 – Review of Revisions to the Definitions of At-Risk of Becoming Low-Performing and Low-Performing Institutions of Higher Education in Virginia.

Dr. Graves made a motion that the full Advisory Board adopt the revisions as amended and forward them to the Board of Education for review and final approval. The motion was approved unanimously.

Agenda Item 2: Review of the Accountability Measure of Partnerships and Collaborations Based on PreK-12 School Needs. **Dr. Graves made a motion to the full Advisory Board that the report be approved and submitted to the Board of Education for review and final approval. The motion was approved unanimously.**

Agenda Item 3: Dr. Graves made a motion to the full Advisory Board that the following programs be approved and forwarded to the Board of Education for review and final approval:

Institution	Endorsement Program Requested	Level of Program
George Mason University	Mathematics Specialist for Elementary and Middle Education	Graduate
James Madison University	Dance Arts preK-12	Undergraduate
Liberty University	Mathematics Specialist for Elementary and Middle Education	Graduate
	Visual Arts preK-12	Undergraduate
Longwood University	English as a Second language preK-12	Undergraduate Graduate
	Mathematics Specialist for Elementary and Middle Education	Graduate
Lynchburg College	Reading Specialist	Graduate
Norfolk State University	Early Childhood for Three- and Four-Year Olds (Add-on Endorsement)	Graduate
	This add-on endorsement may be added to a teaching license with an endorsement in elementary education.	
Randolph College	Health and Physical Education preK-12	Undergraduate
Regent University	Mathematics Specialist for Elementary and Middle Education	Graduate
Roanoke College	English as a Second language preK-12	Undergraduate
Shenandoah University	Spanish preK-12	Graduate
Virginia Commonwealth University	Earth Science	Undergraduate
	Mathematics Specialist for Elementary and Middle Education	Graduate
Virginia Polytechnic Institute and State University	Mathematics Specialist for Elementary and Middle Education	Graduate

The motion was approved unanimously.

Agenda Item 4: Review of the Draft Implementation Manual for the Regulations Governing the Review and Approval of Education Programs in Virginia. **Dr. Graves made a motion that the manual be approved. The motion was approved unanimously.**

Teacher Licensure Committee Report

Jeffrey Arco presented the report from the Teacher Licensure Committee.

Agenda Item 1: Review of the Request from the American Board for Certification of Teacher Education (ABCTE). In light of the fact that three of the members of the Teacher Licensure Committee were new members, the committee requested additional time to review the ABCTE material. The committee also recommended that the request from ABCTE be discussed by the full Advisory Board at the November meeting and referred to the Teacher Licensure Committee for a recommendation at that time.

Agenda Item 2: Review of the “Advancing Virginia’s Leadership Agenda” Initiative. The Teacher Licensure Committee received this report for information.

Agenda Item 3: Update on Praxis II Test Regeneration. The Teacher Licensure Committee received this report for information.

LIAISON REPORTS

The Virginia Community College System (VCCS)

Rebecca Waters reported that the programs offered through VCCS continued to experience growth. She stated that the enrollment in the Career Switcher Program had increased, with a record 51 individuals enrolled and seeking endorsement in mathematics, science, English, and foreign language. VCCS continues to work on articulation agreements with the state’s four-year colleges and universities.

The State Council of Higher Education for Virginia (SCHEV)

Dr. Gary Krapf provided an update on the Gear Up Program. Gear Up is provided through a United States Department of Education (USDOE) grant, and is a statewide initiative now serving 5,300 high school students in 25 school divisions and 35 high schools. All of these schools are designated as high-poverty schools with more than 50 per cent Free and Reduced-Price Lunch Eligibility. In the past six years over \$18 million has been spent on the program to build awareness of post-secondary opportunities, and provides mentoring, enrichment, campus visits, workshops, assemblies, and leadership development in the targeted schools. The program has been recently renewed by Congress. The program also provides extensive scholarship funds, and is currently assisting over 500 Virginia students at 63 colleges and universities.

Department of Education

Mrs. Patty Pitts announced that the Department of Education was in the process of distributing mentor teacher and clinical faculty funding for 2008-2009. Virginia Teacher Scholarship Loan Program funding is also being distributed.

Dr. Billy K. Cannaday, Jr., will leave his position as State Superintendent of Public Instruction at the end of September to join the University of Virginia as the Dean of the School of Continuing and Professional Studies. Dr. Patricia I. Wright, current chief deputy superintendent of public instruction, was appointed State Superintendent of Public Instruction to become effective on October 1, 2008.

ADJOURNMENT

The Advisory Board on Teacher Education and Licensure meeting adjourned.