

***State Special Education Advisory Committee (SSEAC) Meeting  
March 30-31, 2017***

**Location:** Four Points by Sheraton Richmond Airport  
4700 South Laburnum Avenue, Henrico, Virginia 23231; Phone (804) 226-4300

Persons needing special accommodations, including sign language interpreting, should contact Ms. Denise Throckmorton by March 17, 2017, via email at [Denise.Throckmorton@doe.virginia.gov](mailto:Denise.Throckmorton@doe.virginia.gov) or by phone at (804) 225-2402; text users dial 711 (Relay). You may also contact Hank Millward via email at [hank.millward@doe.virginia.gov](mailto:hank.millward@doe.virginia.gov) or via phone at (804) 371-0525 – office or (803) 301-1171 – cellular.

This agenda and other information related to the SSEAC are available at:  
[http://www.doe.virginia.gov/boe/committees\\_advisory/special\\_ed/meetings/index.shtml](http://www.doe.virginia.gov/boe/committees_advisory/special_ed/meetings/index.shtml).

**In case of inclement weather, please contact the individuals listed above, after 2 p.m. on the previous day, for information regarding a delay or cancellation.**

**AGENDA**

**Thursday, March 30, 2017**

- 8:00 a.m.                    **Buffet Breakfast for Members and Invited Guests**
- 9:00 – 9:05 a.m.        **Call to Order, Welcome, and Introductions**  
*Darren Minarik, Committee Chair*
- Welcome
  - Introduction of Members
- 9:05 – 9:30 a.m.        **Business Session**  
*Darren Minarik, Committee Chair*
- Approval of Agenda
  - Approval of Minutes
  - Report on Follow-up to Public Comment from Previous Meeting
  - Election of Officers for biennial beginning July 2017
- 9:30 – 9:50 a.m.        **Recognition of Service Awards to Outgoing SSEAC Members**  
*John Eisenberg, Assistant Superintendent, Division of Special Education and Student Services (SESS), Virginia Department of Education (VDOE)*
- 9:50 – 10:15 a.m.      **Review/Discussion/Approval of Proposed SSEAC By-Laws**  
*Darren Minarik, Committee Chair*
- 10:15 – 10:20 a.m.    **Special Education Family Engagement Update**  
*Gloria Dalton, Parent Ombudsman, Office of Specialized Education Facilities and Family Engagement (SEFFE), VDOE*

**Virginia Board for People with Disabilities (VBPD) Grant Update**  
*Tracy Lee, Family Engagement Specialist, SEFFE, VDOE*

- 10:20 – 10:30 a.m. **The Annual Plans Applications**  
*Tracie Coleman, Special Education Budget and Finance Manager, SESS, VDOE*
- 10:30 – 10:45 a.m. **Break**
- 10:45 – 11:45 a.m. **Pre-Employment Transition Services**  
*Jean Steveson, Director of Transition Services, Division of Rehabilitative Services, Virginia Department for Aging and Rehabilitative Services (DARS)*
- 11:45 a.m. – Noon **Recognition of Service to SSEAC Presentation to Dr. Suzanne Creasey**  
*John Eisenberg, Assistant Superintendent, SESS, VDOE*  
*Darren Minarik, Committee Chair*
- Noon – 12:55 p.m. **Working Lunch**
- Discuss ideas for needed presentations at upcoming meetings.
- 1:00 – 1:30 p.m. **Call to Order and Public Comment**  
*Darren Minarik, Committee Chair*
- Refer to SSEAC Public Comment Guidelines
- 1:30 – 3:00 p.m. **Assistant Superintendent's Report – Update on Activities of the Virginia Department of Education**  
*John Eisenberg, Assistant Superintendent, SESS, VDOE*
- Legislation
  - Inclusion
  - Restraint and Seclusion Regulations
  - Statewide Online Individualized Education Program (IEP)
- 3:00 – 3:15 p.m. **Break**
- 3:15 – 4:30 p.m. **Constituency Reports**  
*Darren Minarik, Committee Chair*
- 4:30 p.m. **Adjourn**

**Friday, March 31, 2017**

- 8:00 a.m. **Continental Breakfast**
- 9:00 a.m. **Call to Order and Review of the Agenda**  
*Alison MacArthur, Committee Vice Chair*

9:05 – 9:45 a.m.      **Coordinated Early Intervening Services (CEIS) Update**  
*Jeff Phenicie, Interim Director, Office of Special Education Program Improvement (SEPI)*

9:45 – 10:45 a.m.      **Subcommittee Meetings:**

- Visitors are asked to refrain from participation in subcommittee meetings, but are welcome to observe and move from one group to another.

**Subcommittee Goals:**

- *Outcomes Subcommittee:* Discuss and provide feedback on CEIS survey questions. **VDOE Representative – Hank Millward, Director, SEFFE**
- *Policy and Regulation Subcommittee:* Discuss and provide feedback on CEIS survey questions. **VDOE Representative – Patricia Haymes, Director, Office of Dispute Resolution and Administrative Services (ODRAS)**
- *Achievement Subcommittee:* Discuss and provide feedback on CEIS survey questions. **VDOE Representative – Jeff Phenicie, Interim Director, SEPI**

10:45 – 11:00 a.m.      **Break**

11:00 – 11:30 a.m.      **Reconvene as Full Committee**

*Alison MacArthur, Committee Vice Chair*

- Review, discussion, approval of changes to *State Special Education Advisory Committee Guidelines for Public Comment*
- Subcommittee Reports

11:30 – 11:45 a.m.      **Public Comment Review**

*Alison MacArthur, Committee Vice Chair*

11:45 – Noon            **Future Meeting Agenda Discussion**

*Alison MacArthur, Committee Vice Chair*

- Proposed follow-up and presentations desired at future meetings

Noon                      **Adjourn**

### **Upcoming Meetings**

- July 20-21, 2017
- October 5-6, 2017
- December 7-8, 2017