

State Special Education Advisory Committee
DRAFT Agenda (rev. 6/15/11)
July 14-15, 2011

Persons needing special accommodations, including sign language interpreting should contact Ms. Cathy Pomfrey (Email: Cathy.Pomfrey@doe.virginia.gov) or by phone: 804-225-3252 Voice; Text users dial 711 (Relay) before the meeting date. This agenda and other information are available at: <http://www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html>.

In case of inclement weather, call 804-225-2707, after 2:00 PM on the previous day, for recorded information on cancellation.

Location:

Holiday Inn Richmond Airport
445 International Center Drive
Sandston, Virginia 23150
1-804-236-1111

Thursday, July 14

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| 8:00 AM | Continental Breakfast |
| 8:30 | Call to Order, Welcome, and Introductions |
| 8:40 – 10:00 | Business Session: <ol style="list-style-type: none">1) Approval of Minutes2) Report Follow-up to Public Comment from Previous Meeting3) Membership Update4) Subcommittee Assignments Update5) Future Meeting Calendar6) Annual Report Draft7) Bylaws and Operating Procedures Revision Discussion - (<i>Ms. Pat Haymes</i>)8) Suggestions for New Member Orientation – (<i>Dr. Patricia Abrams</i>) |
| 10:00 - 11:30 | Presentations <ul style="list-style-type: none">• Response to Intervention Update
(<i>Dr. Cindy Cave, Dr. Dale Mann</i>)• Accessible Materials Center of VA (AIM-VA)
(<i>Mr. John Eisenberg, Dr. Mike Behrmann</i>) |

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Break, as needed

11:30 – 12:00 noon **Public Comment** - Refer to SSEAC Public Comment Guidelines

12:00 or earlier **Complete Presentations/Discussion from morning, as needed**

12:15 – 1:00 PM **Working Lunch**

1:00 **Presentations, continued**

- Intellectual Disability Instructional Resources
(Mr. John Eisenberg)

- Data Update
(Mr. Paul Raskopf)

2:15-2:30 **Break**

2:30- 3:30 **Constituency Reports**

3:30- 4:15 **Assistant Superintendent Report** *(Mr. Doug Cox)*

4:15 **Adjourn**

4:30 – 5:30 **Reception**

- Reception SSEAC Members with Regional Local Special Education Advisory Committee Chairpersons in Regions 1 and 8 (last session)

Dinner on Your Own

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Friday, July 15

SSEAC Members:

8:00 AM	Continental Breakfast
8:30 – 9:30	Call to Order & Ad hoc Subcommittees Meetings
9:30 – 10:30	Ad Hoc Subcommittees' Report
10:30 – 10:45	Break
10:45 – 11:15	Regions 1 and 8 Focus Group Report (<i>VCU-PPD</i>)
11:15 – 11:30	Public Comment Review
11:30 – 11:45	Future Meeting Agenda Discussion
11:45	Adjourn
11:45 – 12:00noon	Executive Subcommittee Meeting for Future Agenda

Local Special Education Advisory Committee Chairpersons:

8:00 – 8:30 AM	Continental Breakfast with SSEAC Members
8:30 – 10:30	Local Advisory Committee Chairperson Focus Group Session (<i>VCU PPD</i>)
10:30-10:45	Break
10:45	Join SSEAC Committee Meeting

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Speakers should keep the following guidelines in mind when making public comment.

**State Special Education Advisory Committee
Guidelines for Public Comment**

(adopted April 27, 2006, revised July 13, 2006)

The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its regular meetings. **SSEAC members use comments from the public and other information sources to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the state.** Among the other information sources used by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local school division reports. These reports are available on the Virginia Department of Education's Web site www.doe.virginia.gov.

1. The total time allotted to public comment will generally be thirty (30) minutes. Each public comment is limited to 3 minutes.
2. Those wishing to speak should contact Ms. Cathy Pomfrey by phone at 804-225-3252, Text users dial 711 (Relay) or by E-mail at Cathy.Pomfrey@doe.virginia.gov to be scheduled to speak. Speakers should request special accommodations, if needed.
3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at the meeting. Written copies of comments are helpful. A single copy may be handed to the secretary and if desired, multiple copies (23 for members and staff) may be distributed at the meeting.
4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying questions.
5. The topics of public comment are included in the SSEAC's meeting minutes. Public comment will become part of the public record and accessible to anyone wishing to review the minutes of the SSEAC meetings. Speakers should withhold information they do not wish to make public.
6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the public comment involves student- or school-specific information, staff will contact the speaker to determine appropriate follow-up.

More information on the SSEAC is available from the Virginia Department of Education, Special Education and Student Services Office by phone at 804-225-3252, Text users dial 711 (Relay) and at the Web site: http://www.doe.virginia.gov/boe/committees_advisory/special_ed/index.shtml.