

MEETING INFORMATION PUBLIC NOTICE
VIRGINIA STATE SPECIAL EDUCATION ADVISORY COMMITTEE
SUBCOMMITTEE TO REVIEW ANNUAL PLANS FOR STATE OPERATED PROGRAMS
MAY 11, 2010

A subcommittee of the State Special Education Advisory Committee (SSEAC) will meet to review the Annual Plans of State Operated Programs. Meetings of the SSEAC are open to the public. This meeting includes time to receive public comment. The SSEAC *Public Comment Guidelines* are attached to this notice. The meeting will be held on Tuesday, May 11, 2010 in Richmond at the Virginia Department of Education James Monroe building, 101 North 14th Street, Richmond, Virginia 23219 in the Wilson Conference Room on the 20th floor at 10:00 AM – 12:00 noon. A public comment period will be from 11:00- 11:30. Refer to the attached agenda. Those persons wishing to make public comment but not able to attend the meeting may submit a written statement that will be read at the meeting. **For additional information, to request special accommodations, or to send written comments, please contact Ms. Sheryl Smith by April 30, 2010:**

Ms. Sheryl Smith

Phone: Voice (804) 225-2932, Text users dial 711 (Relay)

Fax: (804) 371-8796

Email: Sheryl.Smith@doe.virginia.gov

Mailing Address: Virginia Department of Education, 101 North 14th Street, Richmond, VA 23219

SSEAC Subcommittee Members:

Jacqueline Nelson (chairperson), Judy Averill, Peter Squire, Eva Aikens, Jennifer O’Berry-Ham, Lori Jackson

Process:

Refer to the attached agenda. State Operated Program representatives will present the required information. After the presentations, there will be time for questions.

AGENDA
REVIEW STATE OPERATED PROGRAMS' ANNUAL PLANS
May 11, 2010

Virginia Department of Education
James Monroe Building
101 North 14th Street
Richmond, Virginia 23219
20th Floor Wilson Conference Room

- 10:00am– 10:10 Welcome, Introductions, and Purpose
Pat Abrams, Director of Special Education Instructional Services
Jacqueline Nelson, SSEAC SOP Review Subcommittee Chairperson
- 10:10 – 11:00 Presentations *
- 11:00 – 11:30 Public Comment & Break
- 11:30 Presentations continued as needed
- Suggestions for Future Review Process
- by 12:00 noon Adjourn

* Presentations

Programs	Presenter
1. Hospital Education Programs	Nate Sparks
2. Mental Health Facilities	Linda Bradford
3. Intellectual Disabilities Facilities	Sherwin Davis
4. Woodrow Wilson Rehabilitation Center	Maggie Clower
5. Department of Correctional Education	Sharon Trimmer
6. Regional & Local Detention Homes	Rachel Potter

Speakers should keep the following guidelines in mind when making public comment.

**State Special Education Advisory Committee
Guidelines for Public Comment**

(adopted April 27, 2006, revised July 13, 2006)

The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its regular meetings. **SSEAC members use comments from the public and other information sources to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the state.** Among the other information sources used by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local school division reports. These reports are available on the Virginia Department of Education's Web site www.doe.virginia.gov.

1. The total time allotted to public comment will generally be thirty (30) minutes. Each public comment is limited to 3 minutes.
2. Those wishing to speak should contact Ms. Cathy Pomfrey by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 or by E-mail at Cathy.Pomfrey@doe.virginia.gov to be scheduled to speak. Speakers should request special accommodations, if needed.
3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at the meeting. Written copies of comments are helpful. A single copy may be handed to the secretary and if desired, multiple copies (23 for members and staff) may be distributed at the meeting.
4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying questions.
5. The topics of public comment are included in the SSEAC's meeting minutes. Public comment will become part of the public record and accessible to anyone wishing to review the minutes of the SSEAC meetings. Speakers should withhold information they do not wish to make public.
6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the public comment involves student- or school-specific information, staff will contact the speaker to determine appropriate follow-up.

More information on the SSEAC is available from the Virginia Department of Education, Special Education and Student Services Office by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 and at the Web site: www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html.