

**Virginia Career and Technical Education Advisory Committee Meeting**  
**May 30, 2013**  
**CTE Resource Center,**  
**2002 Bremono Road, Richmond, VA**  
**9 a.m. – 3 p.m.**

**MINUTES**

**In attendance:** Lolita Hall, Sandy Hesse, Byron Hinton, Anne Carson, Lynn May, Robert Mayfield, Allan Melton, Frederick Norman, Jerry Stewart, Daniel Woodley, Alan Hawthorne, Chad Ratliff, Jane Watkins, Ronnie Gill, Brenda Long. Guests: George Willcox and Anne Rowe from VDOE, Peggy Watson from the CTE Resource Center, and Dr. Nathan Carter, Professor at Northern Virginia Community College. There was also a guest from McGraw-Hill in attendance.

Robert Mayfield called the meeting to order and welcomed all to Richmond. Minutes from the January 23, 2013, meeting were presented and approved.

**Presentation**

The meeting was primarily devoted to reviewing and implementing the process for Setting Benchmarks/Goals for CTE Industry Credentials. The benchmarking process was facilitated by Dr. Nathan Carter, Professor, Northern Virginia Community College. The group was divided into groups of 3-4 members with specific tasks to complete. There was great discussion on each task and all members had an opportunity to share their point of view/concerns.

A good deal of progress was made toward setting benchmarks/goals for CTE Industry Credentials, but the committee agreed that additional work needs to be done so recommendations can be made.

**VACTE Legislative Update - Brenda Long**

Dr. Long shared copies of the spring 2013 “Virginia Capitol Connections” quarterly magazine, which featured an article written by Dr. Long focusing on CTE entitled: “*Learning that works for Virginia.*” Dr. Long encouraged committee members to share copies of this magazine with anyone who is interested in what is going on in Richmond.

Our next meeting will be Thursday, June 13, 2013 at the Doubletree Hotel at the Richmond Airport beginning at 9 a.m. The committee will adjourn around 11:45 a.m. to attend and participate in the Creating Excellence Awards Luncheon.

Respectfully submitted,  
Sandy Hesse, Secretary