

**NOMINATION FORM:  
VIRGINIA BOARD OF EDUCATION  
SPECIAL RECOGNITION OF ACHIEVEMENT**

Please use this form to nominate the individuals or groups at your school that you feel deserve special recognition by the Virginia Board of Education. Please indicate below the names and other pertinent information about the students, faculty, staff, or organizations that have distinguished themselves and their school by receiving state, regional, or national awards or honors. (Use reverse side, if needed.)

Name(s): \_\_\_\_\_ Student \_\_\_ Teacher \_\_\_ Staff \_\_\_  
\_\_\_\_\_ Student \_\_\_ Teacher \_\_\_ Staff \_\_\_  
\_\_\_\_\_ Student \_\_\_ Teacher \_\_\_ Staff \_\_\_  
\_\_\_\_\_ Organization \_\_\_

School: \_\_\_\_\_

School Division: \_\_\_\_\_

Name of contact person: \_\_\_\_\_

Telephone number of contact person: \_\_\_\_\_

Brief description of award or recognition/reasons for the recognition:

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Please fax or mail this form to:  
Margaret N. Roberts  
Virginia Department of Education  
P.O. Box 2120  
Richmond, VA 23218-2120  
804/225-2924 FAX: 804/225-2524  
E-mail: [mroberts@mail.vak12ed.edu](mailto:mroberts@mail.vak12ed.edu)

**THANK YOU!**